

**MINUTES****Henderson District Public Libraries****Board of Trustees****Date:** June 16, 2022**Place:** Paseo Verde Library

280 S. Green Valley Parkway, Henderson, Nevada

Also accessible via Zoom**Time:** 7:45 a.m.**Click here for information on accessing the video conference:**<https://hendersonlibraries.com/board-of-trustees-769>

Notice is given that items on the agenda may be taken out of order. Two or more agenda items may be combined for consideration; items may be removed from the agenda or discussion delayed relating to an item on the agenda at any time. Public comment will be taken on each item as it is heard. There will be a 3 minute per person time limit during the public comment portion of the meeting.

Call to Order

Board Chair, David Ortlipp, called the meeting to order at 7:45 a.m.

Roll Call

Board present: Jennifer Andricopulos, Angela Brommel, James Green, David Ortlipp, Gerri Schroder, Bette Silverman

Board present (via Zoom): None

Board absent: Kip Noschese

Staff present: Sean Hill, Kate Peraza, Lisa Phelan, Marcie Smedley

Staff present (via Zoom): Joy Gunn, Candace Kingsley, Shakita Kirkland, Lori Richardson, Joseph Tracy, Leona Vittum-Jones

Others present: Marian Brown, Julie Buckley, Philip Fenner, Leslie Finzer, Jean Goldberg, Joann Kish, Jackie Miller, Cindy Vallar

Approval of Agenda

Gerri Schroder made a motion to approve the agenda. Bette Silverman and Jennifer Andricopulos seconded the motion. The vote was unanimous.

Consent Agenda

These items are not expected to be controversial and will be considered together and approved in a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda. Items pulled from the Consent Agenda will be considered separately. All other consent items will be approved as one item.

CA-1 Approval of Minutes

May 19, 2022

CA-2 Review of Paid Invoices

May 2022

Jennifer Andricopulos made a motion to approve the consent agenda. James Green seconded the motion. The vote was unanimous.

Director's Report

Possible Board discussion of the Director's report or various staff reports highlighting various administrative and staff activities since the last meeting

Cindy Vallar, President of Friends of Henderson Libraries, addressed the Board. A few months ago, the Friends of Henderson Libraries presented a check for the proceeds of Library Tree Lane 2021. Today the Friends will present the rest of the money. Cindy Vallar presented some background: volunteers were not able to work in the libraries for two years because of the pandemic. Some volunteers were allowed back in June of 2021 and had to start over because things had changed in the real world and the library. The team that does book sales is just amazing. Leslie Finzer, the *Booksale Queen*, is so dedicated, came in and assessed donations and books left from two years ago and figured out how to make the new circumstances work. Efforts were concentrated on the Paseo Verde Library and the process of weeding through the books began. A bookstore was set up. Books were sorted and book sales planned. The funds being given to the library district today are directly a result of these efforts.

Acknowledging the entire team: volunteers work several days a week to sort donations and restock the Paseo Verde Library bookstore. They also manage inventory and have assorted book sale duties. Those volunteers include Leslie Finzer, Judy Pringle, John Kirk, and Patti Martin. The first book sale, post-pandemic, had people lined up down the sidewalk to the corner waiting to get in. The most recent book sale brought in so many people it was the highest traffic day at the library since before the pandemic. Friends of Henderson Libraries is doing a good thing for the community. People love the book sales. Volunteers Nancy Hugus, Connie Miller and Billy Kersh restock the Paseo Verde Library bookstore weekly. Philip Fenner, Jackie Miller, and Ray Kubovchik help with the setup and breakdown of the quarterly book sales. Marian Brown, Jean Goldberg and Bette Silverman work sales at the book sale, welcoming attendees, and answering questions. It's all about the team. These volunteers, plus many more not mentioned today, are passionate about Henderson Libraries. At the book sale, a bag of books sells for \$5. Cindy Vallar presented the Board with a check for \$30,000 for post-pandemic book sales. The Board and attendees of the meeting applauded loudly. Leslie Finzer thanked library staff that help with logistics of the book donations and sales also. Cindy Vallar said she is looking forward to getting into the other branches, expanding book sales, and getting the Amazon store back up and running. Marcie Smedley said that is coming very soon. Gerri Schroder asked if Gibson Library is accepting donations yet. What locations are accepting donations? Marcie Smedley said yes, and soon all the branches will accept donations. Currently donations are accepted at the Paseo Verde Library and the Gibson Library. As the friends' space is finished the Green Valley Library, donations will be accepted there. Donations come in small amounts at the Heritage Park Library. Pretty soon donations will be accepted at all branches. Gerri Schroder mentioned she has 6-7 boxes of books to donate. Marcie Smedley thanked Cindy Vallar. Cindy Vallar commented that the Amazon volunteers can start when the space at the Green Valley Library is ready.

The meeting adjourned briefly for a check presentation picture in the library.

Marcie Smedley introduced the new Green Valley Library manager, Joseph Tracy, who brings over 10 years of library experience to the job. Most recently, Joseph Tracy was with Las Vegas-Clark County Library District. Joseph Tracy thanked the Board for attending the grand re-opening of the Green Valley Library on June 2nd. There was so much excitement. Patrons have been very positive, coming to the desk and telling staff how happy they are the library is open. Circulation has been going well. When the library first re-opened, there were 4 or 5 carts of books that couldn't be shelved because there was no room on the shelves. In the first week books were flying off the shelves and everything could be shelved. Since then, there has been a good flow of materials going out and coming in. Card signups have been strong. One day last week, Joseph Tracy personally signed up 15-20 young people for library cards. Many families are coming back to the library wanting to get cards for their kids. A lot of people who have had their card expire or have been purged from the system have come back in to get a card so they can start using Green Valley Library services again. The partnership with Workforce Connections has gotten off to a strong start. Joseph Tracy has invited the Workforce Connections people to the morning staff meetings. This helps staff understand what Workforce Connections does to help our patrons, and helps them to understand what the library team does and what services the library offers that will help Workforce Connection clients. One of the happiest things to report is that library staff are through the roof to be open again. The team worked through the highs and lows of the construction and remodeling. The team got into this business to help and work with people and offer library services; now the team comes to work every day with smiles on their faces. They are extremely happy to be reopened too. Joseph Tracy thanked the Board for inviting him and said if the Board has any questions, he will be happy to answer them.

Marcie Smedley said early July is now the target for a soft opening at the West Henderson Library. Most of the collection is unpacked and on the shelves. There have been some delays with opening the West Henderson Library. The wrong size end-panels were sent, and the new ones will be sent out mid-July. Some of the seating and shelving furniture is arriving in early August. There will be a soft opening in July and a grand opening when all is in place. We will have a ribbon cutting and the center have a grand opening also as more of their tenants move in. The library will join in that grand opening as well.

The *Summer Reading Challenge* is underway. There is an uptick in library usage. Last summer all the in-library programming hadn't resumed. This year the programming is in full swing, and everyone is doing a great job. Statistics will be brought back to the Board.

New Business

1. Discussion and possible Board action regarding election of fiscal year 23 Board officers

David Ortlipp presented the slate of officers from the May 19, 2022 Board meeting:

Chair: David Ortlipp

Vice Chair: James Green

Secretary: Bette Silverman

David Ortlipp asked for public comment. There was none.

Jennifer Andricopulos made a motion to approve the FY 23 slate of officers. Angela Brommel seconded the motion. The vote was unanimous.

2. Discussion and possible Board action regarding purchasing automated material handling machines [AMH] for the Gibson Library, Green Valley Library and West Henderson Library

This item was tabled until next month. The vendor did not send the purchasing agreement contracts in time for this meeting. This purchase was approved in the budget, but because the amount is so high it still comes to the Board for approval.

Old Business

None

Announcements

The next Board meeting will be **July 21, 2022**, at the Paseo Verde Library, 280 S. Green Valley Parkway, Henderson, Nevada.

Public Comment

David Ortlipp asked for public comment. There was none.

Note: Pursuant to Nevada's Open Meeting Law, action may not be taken on matters presented during this period until included on a future agenda as an action item.

Adjournment

The meeting adjourned at 8:03 a.m.

Pursuant to NRS 241.020, written notice of the meeting of Henderson District Public Libraries' Board of Trustees was posted by June 7, 2022.

Posted at hendersonlibraries.com, the State of Nevada Public Notice Website, Henderson City Clerk's Office, Paseo Verde Library, Green Valley Library, and the James I. Gibson Library.

For details of the agenda, or to leave public comment before the meeting, please call the administrative offices at 702-207-4298.