



MINUTES

**Henderson District Public Libraries
Board of Trustees**

Date: October 19, 2017

Time: 7:45 a.m.

Place: Paseo Verde Library, 280 S. Green Valley Parkway, Henderson, NV 89012

Notice is given that items on the agenda may be taken out of order. Two or more agenda items may be combined for consideration; items may be removed from the agenda or discussion delayed relating to an item on the agenda at any time.

Call to Order

Chair Donn Jersey called the meeting to order at 7:45 a.m.

Roll Call

Board present: Donn Jersey, Mark McGinty, Kip Noschese, David Ortlipp, Bette Silverman

Board absent: James Frey, Cindy Herman

Staff present: Dana Bullinger, Lauren Dahlgren, Debbie Englund, George Greicar, Joy Gunn, Sean Hill, Gayle Hornaday, Kari Jensen, Betsy Johnson, Candace Kingsley, Michelle Mazzanti, Heela Naqshband, Kate Peraza, Lisa Phelan, Stephen Platt, Stephen Roybal, Kevin Scanlon, Vivian Tufano, Leona Vittum-Jones, Kristina Wang

Others present: Ben Carvalho, Tom Carvalho, Amy Carvalho, Marnie Carvalho

Approval of Agenda

Mark McGinty made a motion to approve the agenda. David Ortlipp seconded the motion. The vote was unanimous.

Consent Agenda

These items are not expected to be controversial and will be considered together and approved in a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda. Items pulled from the Consent Agenda will be considered separately. All other consent items will be approved as one item.

CA-1 Approval of Minutes

September 21, 2017

CA-2 Review of Paid Invoices

September 2017

David Ortlipp made a motion to approve the consent agenda. Mark McGinty seconded the motion. The vote was unanimous.

Director's Report

Possible Board discussion of the Director's report or various staff reports highlighting various administrative and staff activities since the last meeting.

Gayle Hornaday reminded the board about the Library Tree Lane Gala on December 1st. Tickets are on sale now.

The Friends of Henderson Libraries' newly released newsletter is included in the board packets.

Board members received a full-color logo pin they can wear to call attention to their association with the library. The pins were a gift to staff last week at staff in-service, *Staff Renewal Day*.

Staff Renewal Day took place last Friday at the Green Valley Library. There was the highest attendance ever, with virtually all staff attending. There were different class sessions; staff and community presenters taught the classes. Topics included CPR, safety, science principles (STEAM), meditation and Tai Chi. A diversity session took place for all staff. Lisa Phelan found the diversity presenter, Nelandra Anselmo, The topic was very interesting and timely. Ms. Anselmo may be useful for future, more extensive, training on diversity. Most importantly, staff was divided into 6 groups; a 7th group was made up of managers and all groups worked with a facilitator to share their thoughts on

what is going right with the district, where improvement is possible and where the district is going in the future. This will be a big help in strategic planning. The individual group facilitators came from Leadership Henderson, trained by the professional facilitator. There were some good open discussions. The small group facilitators debriefed to the lead, professional, facilitator, Page Patten. Page Patten, founder of Glass Always Full, is new to the area and is a Gallup-Certified Strengths coach. In a few weeks, the admin team and managers will meet with Ms. Patten to learn the outcome of the roundtables. This will be a very good starting point to decide the direction the district should go. The feedback on that was overwhelmingly positive. Ms. Patten was enjoyable to work with, very positive and will be helping with future sessions for staff development.

Candace Kingsley invited the board to stop by the Las Vegas Book Festival on Saturday from 10 a.m. to 4 p.m. Henderson Libraries will host an adult and a children's booth.

Workforce Connections is still working out little details of operating out of the Gibson Library. They are also opening at Clark County Library and there is some confusion about how LV-CCLD [Las Vegas-Clark County Library District] does things, versus how Henderson Libraries does things. Candace Kingsley said staff is trying to ensure good communication when ironing these things out. Workforce Connections is working toward a grand opening next month. By the time Workforce Connections opens at Green Valley Library, the program should be running very smoothly.

Leona Vittum-Jones reported on Molly Idle's visit to Henderson last month. As the APPLE [All People Promoting Literacy Efforts] author this year, Molly Idle visited 10 elementary schools, 1 Safekey location and did an author event/book signing at the Paseo Verde Library. The APPLE program is a collaboration between Henderson Libraries, the City of Henderson and the Clark County School District. Leona Vittum-Jones and Kari Jensen represent the library district in the APPLE partnership. During the author event, Molly Idle demonstrated her artistic talent and explained why she became an author/artist. Molly Idle began her career as an artist working for DreamWorks Animation, and from there she leapt into the world of children's books. She is the author of the Caldecott Honor-winning *Flora and the Flamingo*, and many other children's books. During the presentation at the Paseo Verde Library on October 4, she received a key to the city and a giant library card from the library district. 82 people attended the presentation and there were many positive comments. Molly Idle stayed past the closing of the library to ensure fans had time for a personal interaction while getting their books signed.

Stephen Platt said a rummage sale will take place November 4 at the Green Valley Library. Each spot will go for a suggested donation of \$10, which will go directly to the library. The last rummage sale was very successful.

Last night, the City of Henderson presented a program called *Good Digital Parenting for Families*. Parents were able to learn about social media, including how to keep their children safe on the internet. Statistics show kids are not getting enough activity because they are on their devices all the time. Participants learned about different social media sites and a cybercrimes officer showed how to change account settings on the device to help monitor activity and keep kids safe.

Stephen Platt said that many of the youth services librarians bring something very special to storytime and every program. April Bertholf has a love for birds. After moving here from the Midwest, April discovered the City of Henderson bird viewing preserve and decided to create a storytime about owls. Staff from the bird viewing preserve came out and filled the room with model owls. The models could be touched and the children learned about the different species of owl here and around the United States. After the storytime, there was a craft. This was a very special program.

Kip Noschese asked if the \$10 per table is for the sellers and asked where the sale would be. Stephen Platt responded yes, and the sale will be on the south side where there is a large sidewalk. The library has tents and tables. If it rains, staff will work something out.

Lisa Phelan introduced Kate Peraza, the new adult services department head at the Paseo Verde Library. Kate Peraza worked previously at the Green Valley Library and Nevada State College.

Kristina Wang and Kari Jensen gave a synopsis of some recent training for very innovative children's programming. A new program teaches computer coding in a fun way. Students receive user names and passwords for a website called

NC Lab. The environment is set up as a game culture. Although there is a *NC Lab Coding Club* every 2 weeks, the attendees keep their user names and passwords and can access the site from home to work at their own pace. The students have a good retention rate. Some of the same students come to every class, trying to beat their score. Some kids, about half of all participants, work on coding, improving their scores, from home. If a student is stuck, Kristina Wang has an answer key to assist.

There was a science workshop at staff day. In July, Andrea Daciuk, Kari Jensen, Leona Vittum-Jones and Kristina Wang attended the Steve Spangler Science Camp in Colorado. While this fun training is for teachers, the youth services librarians attended so they can give the education back to the community, through programming, and share with staff so they can get excited about it, too.

Kip Noschese asked what ages attend the coding lab. Kristina Wang replied ages 10-17. Over the holiday break, a coding class may be offered to students as young as 8 to see if there is interest. Mark McGinty asked about classes for age 50 and up. Stephen Platt said there are 3 classes scheduled at Green Valley Library next month for adults and teens: 3D modeling, karel [educational program language for beginners] coding and making a video game.

Public Comment

Note: Comment will be taken on each agenda item as it is heard. Pursuant to Nevada's Open Meeting Law, action may not be taken on matters presented during this period until included on an agenda as an action item.

David Ortlipp attended the Nevada Library Association conference in Lake Tahoe and said it was interesting since there was just discussion about computer coding. David Ortlipp serves on the State Board for Libraries and Literacy. On Tuesday, there was a full day of sessions to attend, including presentations on virtual reality, which is an amazing tool for learning. Some libraries in the state have whole banks of 3D printers.

The library district always has trouble when trying to increase funding. Henderson Libraries' tax rate is just 5% while some other districts receive 8 or 9%. One of the reasons support for funding is hard to come by is the sentiment that with today's computer resources, books are obsolete. Some of the representatives in the legislature think this way and do not want to put money toward libraries. This attitude is changing. There was an article recently in the *Wall Street Journal* that said people are getting away from so much screen time and going back to books. The people who do not support libraries do not realize the many things offered, such as 3D printing, coding and Workforce Connections. This is extremely important and should be a consideration during strategic planning. If the district could get another library built, such as at Inspirada, it could have a technical focus. We need to be thinking of the big picture. The more positive promotion of libraries, in that sense, to the decision makers, the better off the library district will be.

There was also discussion about an attorney general opinion concerning how the library board interacts with the city and county. This is an update our board will need in the future, as it is important to our role as trustees.

New Business

1. Discussion and possible board action regarding possible change in ownership for the Coffee Press

Tom Carvalho said he and his wife, Amy Carvalho, have owned the Coffee Press for about three years. The previous owner had to sell on short notice and was in a situation where the coffee shop might have closed. This bothered Tom and Amy Carvalho, who worked on stepping in and buying the business. Tom Carvalho thanked the board for allowing the purchase. During the past three years, Tom Carvalho said, they have done their best. Although the Carvalhos' own three 7-11 stores, they have been passionate about the coffee shop being successful, but limited on the time to put into it. Some family, Lenny (Amy's dad) and Anthony (Tom and Amy's son), have helped. About 5 months ago, Tom Carvalho's brother Ben Carvalho and his wife Marnie moved here from Southern California. Ben Carvalho has been running the coffee shop full time since then. It is time to make the structure of ownership match the operation. Tom Carvalho said he would like to change ownership over to Ben and Marnie Carvalho at the end of the year. The business will not go on the market. This is a transfer of ownership within the family. From the library point of view, there will be a new lease. Currently ownership of the Coffee Press is through Nevada Beans LLC. Ben and Marnie Carvalho will start a new LLC.

Ben Carvalho said they are looking for board approval to be able to move forward with requirements: obtaining the LLC, health district requirements, insurance, etc. Ben Carvalho said he envisions a seamless transition for the board, staff, customers and library operations. There are no plans to change the operation, but to build on the principles established in the past three years. Ben Carvalho said he has met with Marcie Smedley to ensure there are no hurdles in making this transition by the first of the year. Ben Carvalho expressed his commitment and passion for the business. This will now be Ben Carvalho's sole income and it is very important that it succeed. Ben Carvalho will be in the business day in and day out. Ben Carvalho plans to collaborate

with local businesses, such as local bakeries, local artists and local authors. Performances and author signings can take place in the café. Ben Carvalho will explore library partnerships with Lisa Phelan and Marcie Smedley to make the coffee shop a presence during craft fairs, Library Tree Lane, and other programs. The café will explore outside catering opportunities. Ben Carvalho said he is looking at refurbishing furniture and upgrading technology in 2018. Ben Carvalho will be looking at lighting, seating, flooring and installing more technology. Professionals may enjoy a bar along the window with charging ports. They will have access to power, pastries, and will have a place to get comfortable. The goal is to create a more positive vibe, change the ambiance, and make the Coffee Press a fun place that people can enjoy. Ben Carvalho thanked the board for their support, and for the support moving forward. Gayle Hornaday said Ben Carvalho has worked really well with the library. There is not anything about this change that would be negative for the library. Mark McGinty made a motion to allow staff to negotiate a new lease with Ben and Marnie Carvalho and the new LLC. This item will not have to come back to a board meeting for approval. Donn Jersey seconded the motion. The vote was unanimous.

2. Discussion and possible board action regarding a personnel subcommittee to perform executive director's six month evaluation

The executive director's six-month evaluation is due in December and a personnel committee will need to perform the evaluation. Mark McGinty, David Ortlipp and Bette Silverman volunteered to serve on the committee. David Ortlipp made a motion to establish a personnel committee, consisting of Mark McGinty, David Ortlipp, and Bette Silverman, to perform the executive director's six-month evaluation. Kip Noschese seconded the motion. The vote was unanimous.

Old Business

1. Discussion and possible Board action regarding possible sale of the Malcolm Library

Gayle Hornaday said the realtor is showing the building more frequently. Two separate doctors looked at it this past week. Although hopeful, there are no offers at this time.

Announcements

The next Board meeting will be **November 16, 2017** at the **Paseo Verde Library, 280 S. Green Valley Pkwy., Henderson, Nevada.**

Mark McGinty welcomed Donn Jersey back. Donn Jersey said he missed being here. Donn Jersey announced a ribbon cutting for the recovery high school, Mission High School. It will be next Monday from 4:30 to 6:00 p.m. at Veterans Memorial Drive and Washington (801 N. Veterans Memorial Drive). Everyone may attend as Donn Jersey's guests.

Public Comment

Note: Pursuant to Nevada's Open Meeting Law, action may not be taken on matters presented during this period until included on a future agenda as an action item.

Adjournment

The meeting adjourned at 8:26 a.m.

Pursuant to NRS 241.020, written notice of the meeting of Henderson District Public Libraries' Board of Trustees was posted by October 13, 2017, at least three (3) business days before the meeting, including in the notice the time, place, location and agenda of the meeting. Details of the agenda may be obtained by calling Trudy Casey at 702-207-4298.

Posted at Green Valley Library, James I. Gibson Library, Paseo Verde Library, City of Henderson-City Clerk's Office, and the Henderson Libraries website.